

COOKIE USAGE POLICY

1. Purpose

NetLex is committed to keeping Personal Data secure, respecting and ensuring fundamental rights to privacy and informational self-determination. The purpose of this Cookie Usage Policy is to establish, in an objective and transparent manner, the rules for the collection, storage, use, processing, sharing, and deletion of Personal Data processed by NetLex.

2. Target audience

NetLex clients.

3. Introduction

The netLex Platform uses a technology called "Cookies," which can be defined as a set of information that a website can store on your device. Once these pieces of information are stored, they will be provided by your browser whenever you access our website, ensuring that your preferences are applied.

4. How We Use Cookies

Cookies allow us to recognize your preferences, for example, to understand, diagnose, troubleshoot, and correct issues with the Platform. The collection of this information is intended to enhance the User experience and provide support services for Platform usage, as well as to enable the execution of activities and the management of history within the Platform.

Cookies typically have an expiration date. For example, some Cookies are automatically deleted when you close your browser (known as session Cookies), while others can be stored on your computer for a longer period until manually deleted (referred to as persistent Cookies).

We only collect essential data via Cookies for the proper functioning of our website and for access metrics analysis. In this regard, we use Cookies for data storage with the following purposes:

Authentication	We use cookies when the user accesses the platform. This helps us avoid requiring login on subsequent pages.
Notification	We use session Cookies for sending communications through notifications, as well as for requesting evaluations using the Net Promoter Score (NPS) methodology, which is a customer satisfaction indicator collection method aimed at identifying product and service improvement opportunities.
Operation	We use Cookies that are essential for the functioning of our platform, ensuring its security and proper performance, without which it would not work correctly.
Analysis	We use Cookies to enable the submission of requests to participate in the Net Promoter Score (NPS) survey, which is a methodology for collecting customer satisfaction indicators aimed at identifying opportunities for improvement in our product and services.

Research	We use Cookies to enable the submission of requests to participate in the NPS (Net Promoter Score) survey, which is a methodology for collecting customer satisfaction indicators with the aim of identifying opportunities for improvement in our product and services.
Support	We use Cookies to provide support for the use of the netLex Platform.

The sub-processors used by netLex are listed here.

5. How can I manage Cookies?

It is possible, at any time you prefer, manage your Cookies directly through the netLex Cookie preferences tool, within the “Manage your netLex account” page or to configure your browser or device to remove Cookies. Each browser provides its own way to manage Cookies, and to learn more about how to manage Cookies in your browser, please visit:

- Manage Cookies on [Google Chrome](#)
- Manage Cookies on [Mozilla Firefox](#)
- Manage Cookies on [Edge](#)
- Manage Cookies on [Safari](#)

6. Final provisions

To exercise the rights outlined in this Policy or to address any questions regarding our privacy practices, please contact us through the following channels:

- Email: compliance@netlex.com.br
- Phone: 3003-0618
- Address: R. Pernambuco, 554 - 9th floor - Funcionários, Belo Horizonte - MG, 30130-156, Brazil

NetLex reserves the right to update this Policy whenever necessary. When this happens, we will provide notice on the website, via email, and/or through other means, as required by applicable law.

This Privacy and Personal Data Protection Policy was approved by the Officers on 20/09/2022.

History of changes	
Date	Changes to this Privacy Policy
Sept, 20, 2022	Creation of the Cookie Usage Policy.
Sept, 28, 2022	Annual Review of Policies and Guides. Detailed in Section 4 of the item in the chart related to Analysis.
Oct, 09, 2023	Annual review of Policies and Guides. Adjusting text formatting.
Sept, 30, 2024	Annual review of Policies and Guides. Change of the zip code of the address from 30130-151 to 30130-156 in section 6.